

MINUTES

The regular meeting of Renner Sanitary District Board of Trustees was held on Tuesday, December 18, 2018 at 1:00 PM at SF Water Rec and was video taped. Present were Board Members Erick Anderson, Nancy Rasmussen and Clerk Judy Peltier. Lori Jasper was in attendance by phone. Also present was Ray Pierson, our engineering consultant, and the attached list of members and interested parties.

Erick made a MOTION to open the meeting, and Nancy SECONDED.

Erick asked anyone who wanted to make a comment/statements to raise their hand and state their name for their 3 minute opportunity to speak. No comments.

Erick turns the meeting over the Judy Peltier, Clerk, to go over Agenda.

Judy reviewed the attached agenda.

OLD BUSINESS:

1. Insurance claim is still pending due to the settlement with Vlad Nagornavik, \$10,000 expensed in previous year.
2. Manhole reline is pending for Spring, 2019

NEW BUSINESS:

- A. Judy passed out copies Minutes of November meeting. Lori made a MOTION to accept Minutes from last month's meeting as written. Erick SECONDED, and Minutes were UNANIMOUSLY accepted.
- B. Judy read the P & L. Erick made a MOTION to accept the profit and loss statement (\$6,532.88), as presented, Nancy SECONDED, and the MOTION passed.
- C. Ray reported that Ben VanLaar plugged his floor drain, but still a small amount of flow. Ray instructed Ben that more investigation needs to be done. Theresa asked if there was any fining being done as of this date. Judy explained that no fining as of this date, and that is the current discussion. Ray has yet to prove that the water is coming from the basement, and it could be coming from the service lateral. Lori will call someone to go with her and re-inspect weekly or fines will be issued. Ray will also re-inspect.

Dennis Kirkegaard has been re-inspected and is storing water in his basement so sump pump is not running continuously. Ray sent a photo that his situation has been solved, after sending approximately 2,000 gpd (quick calculation) through the system. Lori asked if there is still clean water being sent.

Lori made a MOTION for Ray to contact Infra Track for approximately \$1/foot to video lateral lines in the area. Erick SECONDED AND MOTION CARRIED. This will prove if the water is coming from the home or the line.

- D. A registered letter will be sent to Dan VanLaar. A personal reinspection will be attempted potentially on December 26, 2018 by Lori and a second.
- E. Ray explained that Kirkegaard's flow was what started this area being inspected by video. He also stated that when we do the new video inspections he will double check those 3 (kirkegaard and both VanLaars), but no other suspicious flow was found. In the spring, we can inspect the lines going north on Cliff from there.
- F. The sink hole at LS #2: The force main had cracked next to the elbow and a mechanical sleeve was used to make the repair. We have not received this bill yet, but this is a permanent repair.

Grouting Issue: When repairs were made in this particular manhole on the west side of Cliff, close to Deb Gulbrandson, the grouting material would fill and cause another area to leak. After 5 different grouting locations, it was discovered that the bottom of the manhole (previously lined) below the liner was disintegrating. The bench was repaired and a complete repair was made for \$5,000.00 by Guadalupe Cedillo and he guarantees that the work will hold up from the gasses. Ray reported that the manholes along Cliff there are all coming of age and will be needing work. This particular fix will hopefully last 10 years. The leak was about ½ gallon per minute.

Video Inspection Repair from Annual Maintenance: The main line had a flapping break in front of Peterson's strip mall. First Rate cut the line about 3 feet and made the repair. When Infra Track comes for the next video, we need to have this repair video taped as well to make sure the repair is good, maybe 150'. There's a little rock left in the ditch, which will have to be removed and grass seed put on the area in the Spring by First Rate. Repair totaled \$8,878 as bid, plus tax for a total of \$9,059.20.

- G. Ray reported that adjusting rings/risers have been installed and everything there is done by Jensen Electric.
- H. No further action necessary. We will be meeting at Mapleton Township Hall at 1:00 on the third Tuesday of each month until further notice at a cost of \$50/meeting.
- I. Repair of \$1,389.29 made at LS #3.
- J. No further action necessary.
- K. No further action necessary at this time.
- L. Judy will e-mail draft of Newsletter to Ray for completion. Discussion was had regarding using different colored paper, etc. in order to facilitate people reading. It will also be posted on the website. Discussion was had that you will always have some people that won't access the internet. We will continue to mail as well as website posting.

As of December 4, Ray reported that we are at about 85,000 gpd, which is normal for this time of year. Nothing received yet for last week for lift station reports, so Judy will contact Infra Track about that.

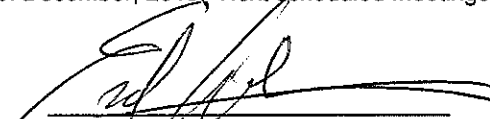
Judy brought up the manhole marker signs quoted from Pheasant Industries at \$5.60 each. Ray reports they would be green with white lettering and the quote does not include posts. Menards has 5' channel shaped posts to bolt the signs on for \$3.95/each. Ray will install those with the help of Erick because no one knows where the manholes are except Ray. We need approximately 50 signs, ordering 60 to make sure we have a few extras. We need to put manhole numbers on the signs, as well, and they will be one sided. Erick made a MOTION, SECONDED BY Nancy to move ahead with this project, as long as the total for each sign is not over \$11/each for the sign and post. MOTION CARRIED.


Theresa asked if the monthly Minutes were going to be put on the website. Judy stated that they would be posted after they are signed.

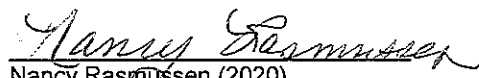
- M. No further action necessary at this time.

There being no further business meeting adjourned.

Dated at Sioux Falls, South Dakota this 18th day of December, 2018, Next scheduled meetings is January 15, 2019 at the Mapleton Township Hall.


 Erick Anderson (2021)


 Lori Jasper (2019)


 Nancy Rasmussen (2020)


 Judy Peltier, District Treasurer & Clerk

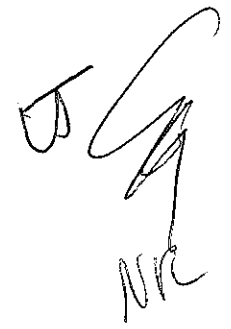
Renner Sanitary District

Date: 1-15-18
Mapleton Twp Hall

	Name (Print)	Address	Phone Number	E Mail
29.	Theresa Schmitz			
30.	Sandy Sorum			
31.				
32.				
33.				
34.				
35.				
36.				
37.				
38.				
39.				
40.				
41.				
42.				

Renner Sanitary District
Profit & Loss
December 2018

	<u>Dec 18</u>
Ordinary Income/Expense	
Income	
4060 · Regular Sewer Sales	24,522.00
4070 · Double Sewer Service/Duplexes	402.00
4071 · Nonresidential Sewer Service	3,149.00
Total Income	<u>28,073.00</u>
Cost of Goods Sold	
5000 · Water COS	11,998.77
5011 · COS-Electricity #1 (6319)	212.55
5012 · COS-Electricity #2 (7315)	222.61
5013 · COS-Electricity #3 (47492/16080)	130.58
5014 · COS-Electricity #4 (25775)	180.46
5015 · COS-Electricity #5 (47419)	150.40
Total COGS	<u>12,895.37</u>
Gross Profit	15,177.63
Expense	
6120 · Bank Service Charges	23.95
6150 · Depreciation Expense	4,804.10
6250 · Postage and Delivery	318.80
6270 · Accounting/Audit Fees	1,305.00
6285 · Bookkeeping	2,487.50
6290 · Locates & Inspections	150.00
6321 · Website	129.00
6325 · Meeting Expense	250.00
6330 · Equipment Repairs	16,920.69
6336 · Lift Station Maint & Wet Well C	3,700.86
6340 · Telephone - Regular Line	68.79
6390 · Internet	39.13
6550 · Office Supplies	36.55
6630 · Professional Development	600.00
Total Expense	<u>30,834.37</u>
Net Ordinary Income	-15,656.74
Other Income/Expense	
Other Income	
7010 · Interest Income	38.49
7020 · Late Charges	670.06
7030 · Other Income	-0.01
Total Other Income	<u>708.54</u>
Net Other Income	708.54
Net Income	<u><u>-14,948.20</u></u>



Handwritten signature and initials, possibly "WJ" and "NRC", located in the bottom right corner of the page.

AGENDA FOR REGULAR MEETING

December 18, 2018

Meeting is called to order by Lori and asks if anyone has comments or statements, 3 minute limit.

Old Business:

1. Insurance Claim Progress: Still pending and the deductible of \$10,000 is still open in our financials. During our annual audit on October 24, Judy met with the insurance company. They have settled all claims with Ben VanLaar, Dan VanLaar, and Dennis Kirkegaard for \$3,696.05. Vlad was offered \$14,000 or \$15,000 in August, 2018 but has yet to respond. Every inquiry he has made to them, which was before the settlement offer, was for more money. When Vlad settles, we will be billed our deductible of \$10,000, which is currently on our books as an open payable.
2. Video Inspection repairs: Manhole reline project by Hydro Klean will not be completed until Spring, 2019 due to weather.

New Business:

- A. Minutes from last month's regular meeting are being presented for review.
- B. Judy reads last month's Profit and Loss Statement.
- C. Ben VanLaar: Notice of schedule to reinspect was taped to Ben's door and Judy received a phone call on November 21. The property was re-inspected by Ray & Nancy Rasmussen on November 21 and it has passed according to Ray. No fine will be issued.
- D. Dan VanLaar/Dennis Kirkegaard: Lori & Erick tried to inspect on November 29 but no one answered door at 7:00 PM. Judy mailed registered letters on December 3 to respond with scheduling by December 10. Ray re-inspected at Kirkegaards on December 6 and everything was approved.
- E. Ray is also having a couple lines video inspected in the area for further investigation of high flow. Infra Track charged \$1,203.53.
- F. Sink Hole at LS #2: First Rate will do repair based on time and materials because of the unknown nature of the work.
- G. Manhole Issue at Global: Ray has contacted Ron Jensen to let him know which manholes need to be raised with a deadline of December 31, 2018.
- H. Future Meeting Locations: Judy has called Brian Peterson and scheduled our future meetings at the Mapleton Township Hall for the 3rd Thursday of every month at 1:00 PM.
- I. Lift Station #3, Pump #1 was not receiving power. Infra Track switched pumps and called Dakota Pump for ASAP repair. Dakota Pump replaced the motor saver and everything is work as of November 8. Costs of that repair was \$1,389.29.
- J. 2 CD's matured at Great Western for 30 day emergency fund and 3 month operating reserve. As discussed at the May meeting, Judy added \$5,000 to each and renewed them at 1.75% for 17 mos. Each CD is now \$86,512.00.
- K. We have received the audited financials from Lamfers & Maas. As you can see, since each of you have a copy of the report, there were no discrepancies. The net loss of \$13,379 and net position of \$825,299 are ready to be published
- L. Newsletter
- M. We currently are at 396 ports, including nonresidential.
- N. Permits Open in District that have become active:
Brad Sorum has submitted plan for a home on Lyndale Road. This is a grandfathered permit that his parents, Richard and Char Sorum, had previously purchased and construction will begin in the Spring, 2019. We have

received updated plan from Brad Sorum for Invoice #39445 for Lot 4A on Lyndale Road, which have been approved by Ray. The previously submitted plans for 2018 have now been removed from this site.

Next regular meetings are scheduled for the following Tuesdays at 1:00 PM at the Mapleton Township Hall: January 15, February 19, March 19, 2019.

There being no further business on the Agenda, Judy turns the meeting back to Lori.

Lori adjourns meeting

MINUTES

The regular meeting of Renner Sanitary District Board of Trustees was held on Tuesday, December 18, 2018 at 1:00 PM at SF Water Rec and was video taped. Present were Board Members Erick Anderson, Nancy Rasmussen and Clerk Judy Peltier. Lori Jasper was in attendance by phone. Also present was Ray Pierson, our engineering consultant, and the attached list of members and interested parties.

Erick made a MOTION to open the meeting, and Nancy SECONDED.

Erick asked anyone who wanted to make a comment/statements to raise their hand and state their name for their 3 minute opportunity to speak. No comments.

Erick turns the meeting over the Judy Peltier, Clerk, to go over Agenda.

Judy reviewed the attached agenda.

OLD BUSINESS:

1. Insurance claim is still pending due to the settlement with Vlad Nagornavik, \$10,000 expensed in previous year.
2. Manhole reline is pending for Spring, 2019

NEW BUSINESS:

- A. Judy passed out copies Minutes of November meeting. Lori made a MOTION to accept Minutes from last month's meeting as written. Erick SECONDED, and Minutes were UNANIMOUSLY accepted.
- B. Judy read the P & L. Erick made a MOTION to accept the profit and loss statement (\$6,532.88), as presented, Nancy SECONDED, and the MOTION passed.
- C. Ray reported that Ben VanLaar plugged his floor drain, but still a small amount of flow. Ray instructed Ben that more investigation needs to be done. Theresa asked if there was any fining being done as of this date. Judy explained that no fining as of this date, and that is the current discussion. Ray has yet to prove that the water is coming from the basement, and it could be coming from the service lateral. Lori will call someone to go with her and re-inspect weekly or fines will be issued. Ray will also re-inspect.

Dennis Kirkegaard has been re-inspected and is storing water in his basement so sump pump is not running continuously. Ray sent a photo that his situation has been solved, after sending approximately 2,000 gpd (quick calculation) through the system. Lori asked if there is still clean water being sent.

Lori made a MOTION for Ray to contact Infra Track for approximately \$1/foot to video lateral lines in the area. Erick SECONDED AND MOTION CARRIED. This will prove if the water is coming from the home or the line.
- D. A registered letter will be sent to Dan VanLaar. A personal reinspection will be attempted potentially on December 26, 2018 by Lori and a second.
- E. Ray explained that Kirkegaard's flow was what started this area being inspected by video. He also stated that when we do the new video inspections he will double check those 3 (kirkegaard and both VanLaars), but no other suspicious flow was found. In the spring, we can inspect the lines going north on Cliff from there.
- F. The sink hole at LS #2: The force main had cracked next to the elbow and a mechanical sleeve was used to make the repair. We have not received this bill yet, but this is a permanent repair.

Grouting Issue: When repairs were made in this particular manhole on the west side of Cliff, close to Deb Gulbrandson, the grouting material would fill and cause another area to leak. After 5 different grouting locations, it was discovered that the bottom of the manhole (previously lined) below the liner was disintegrating. The bench was repaired and a complete repair was made for \$5,000.00 by Guadalupe Cedillo and he guarantees that the work will hold up from the gasses. Ray reported that the manholes along Cliff there are all coming of age and will be needing work. This particular fix will hopefully last 10 years. The leak was about ½ gallon per minute.

Video Inspection Repair from Annual Maintenance: The main line had a flapping break in front of Peterson's strip mall. First Rate cut the line about 3 feet and made the repair. When Infra Track comes for the next video, we need to have this repair video taped as well to make sure the repair is good, maybe 150'. There's a little rock left in the ditch, which will have to be removed and grass seed put on the area in the Spring by First Rate. Repair totaled \$8,878 as bid, plus tax for a total of \$9,059.20.

- G. Ray reported that adjusting rings/risers have been installed and everything there is done by Jensen Electric.
- H. No further action necessary. We will be meeting at Mapleton Township Hall at 1:00 on the third Tuesday of each month until further notice at a cost of \$50/meeting.
- I. Repair of \$1,389.29 made at LS #3.
- J. No further action necessary.
- K. No further action necessary at this time.
- L. Judy will e-mail draft of Newsletter to Ray for completion. Discussion was had regarding using different colored paper, etc. in order to facilitate people reading. It will also be posted on the website. Discussion was had that you will always have some people that won't access the internet. We will continue to mail as well as website posting.

As of December 4, Ray reported that we are at about 85,000 gpd, which is normal for this time of year. Nothing received yet for last week for lift station reports, so Judy will contact Infra Track about that.

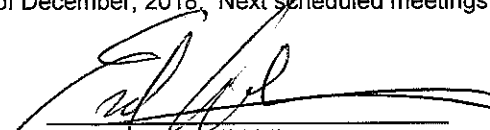
Judy brought up the manhole marker signs quoted from Pheasant Industries at \$5.60 each. Ray reports they would be green with white lettering and the quote does not include posts. Menards has 5' channel shaped posts to bolt the signs on for \$3.95/each. Ray will install those with the help of Erick because no one knows where the manholes are except Ray. We need approximately 50 signs, ordering 60 to make sure we have a few extras. We need to put manhole numbers on the signs, as well, and they will be one sided. Erick made a MOTION, SECONDED BY Nancy to move ahead with this project, as long as the total for each sign is not over \$11/each for the sign and post. MOTION CARRIED.

Theresa asked if the monthly Minutes were going to be put on the website. Judy stated that they would be posted after they are signed.

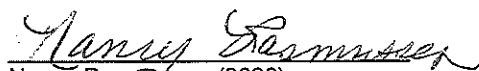
- M. No further action necessary at this time.

There being no further business meeting adjourned.

Dated at Sioux Falls, South Dakota this 18th day of December, 2018. Next scheduled meetings is January 15, 2019 at the Mapleton Township Hall.


 Erick Anderson (2021)


 Lori Jasper (2019)


 Nancy Rasmussen (2020)


 Judy Peltier, District Treasurer & Clerk

Renner Sanitary District

Date: 12-18-18 1:00
SF Water Rec

	Name (Print)	Address	Phone Number	E Mail
29.	Theresa Schmitz	1500 E Beverly St	595-2484	tschmitz@ymail.com
30.	Sandy Sorum	47510 - 258 th St	201-4334	ssorum5@gmail.com
31.				
32.				
33.				
34.				
35.				
36.				
37.				
38.				
39.				
40.				
41.				
42.				

Renner Sanitary District
Profit & Loss
December 2018

	<u>Dec 18</u>
Ordinary Income/Expense	
Income	
4060 · Regular Sewer Sales	24,522.00
4070 · Double Sewer Service/Duplexes	402.00
4071 · Nonresidential Sewer Service	3,149.00
Total Income	<u>28,073.00</u>
Cost of Goods Sold	
5000 · Water COS	11,998.77
5011 · COS-Electricity #1 (6319)	212.55
5012 · COS-Electricity #2 (7315)	222.61
5013 · COS-Electricity #3 (47492/16080)	130.58
5014 · COS-Electricity #4 (25775)	180.46
5015 · COS-Electricity #5 (47419)	150.40
Total COGS	<u>12,895.37</u>
Gross Profit	15,177.63
Expense	
6120 · Bank Service Charges	23.95
6150 · Depreciation Expense	4,804.10
6250 · Postage and Delivery	318.80
6270 · Accounting/Audit Fees	1,305.00
6285 · Bookkeeping	2,487.50
6290 · Locates & Inspections	150.00
6321 · Website	129.00
6325 · Meeting Expense	250.00
6330 · Equipment Repairs	16,920.69
6336 · Lift Station Maint & Wet Well C	3,700.86
6340 · Telephone - Regular Line	68.79
6390 · Internet	39.13
6550 · Office Supplies	36.55
6630 · Professional Development	600.00
Total Expense	<u>30,834.37</u>
Net Ordinary Income	-15,656.74
Other Income/Expense	
Other Income	
7010 · Interest Income	38.49
7020 · Late Charges	670.06
7030 · Other Income	-0.01
Total Other Income	<u>708.54</u>
Net Other Income	708.54
Net Income	<u><u>-14,948.20</u></u>

