

AGENDA
Renner Sanitary District
Regular Meeting
Renner Community Hall, 1pm
August 20, 2019

Erick Anderson
~~Roger Scheibe~~

CALL TO ORDER:

For expediency and respect of everyone's time, all comments or statements by presenters for agenda items will be 5-minute limit on each subject item. All others that may have questions or statements a 3-minute limit per subject item.

ROLL CALL: Acknowledgement of guests of the District Nancy Rasmussen

A majority of Trustees is required for a meeting and action on a voted item.

MINUTES of July, 2019 meeting:

Erick Anderson
~~Roger Scheibe~~

Motion to approve and authorize president to sign and place in the records.

Motion to approve: 1st _____ 2nd _____ Pass Fail

AGENDA:

~~Roger Scheibe~~ *Erick Anderson*

Motion to approve: 1st _____ 2nd _____ Pass Fail

FINANCIAL REPORT:

Judy Peltier Clerk

A. P&L Statement, Accts Payable Balance Sheet review

Motion to approve: 1st _____ 2nd _____ Pass Fail

B. Draft Budget policy to comply with SDCL 34A-5-56

~~Roger S~~ *Erick Anderson*

34A-5-56. Certified copy of budget to county auditors and secretary of revenue. Immediately after completion of a budget and adoption of special assessments by a sanitary district board of trustees, but not later than the first of September, the secretary of the district shall send one certified copy of such budget to the county auditors of the affected counties and to the state secretary of revenue.

Judy presents proposed budget with the proposed rate increase.

Motion to approve: 1st _____ 2nd _____ Pass Fail

CLERK REPORT:

Judy Peltier

REPORT of ACTIVITIES:

Old Business:

A. Insurance Claim Progress:

Judy Peltier

Still pending and the deductible of \$10,000 is still open in our financials: Nagornavik

B. Video Inspection repairs Status:

~~Ray Pierson~~ *Judy*

Video inspection at our repair in front of Peterson strip mall: There's still infiltration so Ray will contact First Rate.

New Business:

- A. Comprehensive Long Term Planning, tabled from last month. ~~Roger~~ Tabled
1. Interest for local input.
2. Set date (Tentative September 26 at 7:00 PM Storm Sewer Assessment Meeting).
Notice to Users with insert in August 31 billing.

B. Sump Pump Inspections: Roger Tabled

- C. Election: The Election Calendar has been prepared. Judy P
The annual Trustee election has been scheduled for October 15, 2019. This year it is Roger's position that is up for election. Due to all of the controversy last year regarding our election processes, I believe we should hire an outside party to handle the election. I believe Georgia Hanson would be very competent. Thoughts/suggestions as to my contacting her.

Motion to approve: 1st _____ 2nd _____ Pass

D. Review Monthly Charge of Sorum Holdings/Safari. Judy P

E. Report for website, Facebook and newsletter. Judy P

F. We currently are at 397 ports, including nonresidential. Judy P

- G. Permits Open in District that have become active: Judy P
Brad Sorum has submitted plan for a home on Lyndale Road. This is a grandfathered permit that his parents, Richard and Char Sorum, had previously purchased and construction will begin in the Spring, 2019. We have received updated plan from Brad Sorum for Invoice #39445 for Lot 4A on Lyndale Road, which have been approved by Ray. The previously submitted plans for 2018 have now been removed from this site. This is a spec house and fill in work so completion date is unknown.

H. Discussion on times of meetings. Next regular meetings are scheduled for the following Tuesdays at 1:00 PM at the Mapleton Township Hall: ~~August 20~~ September 17, 2019.

Other business:

ADJOURN:

Motion to approve: 1st _____ 2nd _____ Pass Fail

Erick Anderson
Roger Scheibe

Roger adjourns meeting at _____ pm.

MINUTES

The regular meeting of Renner Sanitary District Board of Trustees was held on Tuesday, August 20, 2019 at Mapleton Township Hall.

The meeting was called to order by Erick at 1:02 PM.

ROLL CALL: Nancy Rasmussen did roll call. Board members present were Erick Anderson and Nancy Rasmussen. Also present Financial Treasurer and Clerk Judy Peltier.

MINUTES: A Motion to approve Minutes of July, 2019 meeting was made by Erick, seconded by Nancy, Motion Passed.

AGENDA: A Motion to approve Agenda was made by Erick, seconded by Nancy, Motion Passed.

FINANCIAL REPORT:

A. P & L, Accts Payable, Balance Sheet for July were presented by Judy and reviewed by Board. Motion was made by Nancy, seconded by Erick to approve, and motion passed.

B. Judy presented the proposed budget for discussion. Motion was made by Nancy, Seconded by Erick, Motion Passed.

In accordance with SDDCL 34A-5-56, Judy will file with the Secretary of Revenue and Minnehaha County Auditor.

OLD BUSINESS:

A. Information only: Insurance claim is still pending due to the settlement with Vlad Nagornavik, \$10,000 expensed in 2017.

B. Video Inspection Repairs:
Judy read report submitted by Ray.

NEW BUSINESS:

A. Roger was unable to attend due to a medical issue with his wife. Tabled this item until next month. Roger dis ask that Judy relay to the Board that he is on the Agenda for the Mapleton Township meeting tonight to review the meeting had with the City of Sioux Falls on July 16, 2019.

B. Sump Pump Inspections: The letter mailed to Ben VanLaar is available for all. Lori Jasper has agreed to perform any other inspections that need to be done, along with a board member.

C. The election was discussed and it was agreed that, after last year's issues, we should hire Georgia Hanson. A Motion was made by Erick, Seconded by Nancy to have Judy contact Georgia. Motion Carried.

D. Rate Review of Sorum Holdings/Safari: Tabled to September meeting.

E. Report was presented.

F. No new information: Currently at 397 ports.

G. Permits: Information only, Brad and Char Sorum open on Lyndale Road. Regarding a question posed to Roger at the Mapleton Township meeting, the bathrooms at the ball park are a dead issue due to our attorney's ruling at the November, 2018 meeting that it is not legal for us to offer special rates.


H. Discussion on times of meetings: Next Regular Meetings are 1:00 PM at Mapleton Township Hall on September 17, 2019. A regular and Annual meeting, separately, will be held on October 15, 2019 at 1:00 PM.


At 1:25 PM Nancy made a motion to adjourn, seconded by Erick and passed.

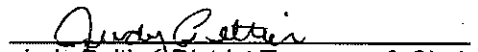
Dated at Sioux Falls, South Dakota this 20th day of August, 2019.



Roger Scheibe (2019)


Nancy Rasmussen (2020)


Erick Anderson (2021)


Judy Peltier District Treasurer & Clerk

INSURANCE POLICY: I have sent in the renewal information with the proposed budget and no other changes. This was due by August 17, 2019 and we call request any changes at any time.

INSURANCE REIMBURSEMENTS: We have received \$2,814.31 from our insurance carrier for LS #5. This amounts represents the Infra Track bill for pumping, less our \$10,000 deductible.

FINANCIALS REPORTS: Our flows have gone down but there is still a loss for July of \$12,270.02. YTD the loss is 164,426.24. We will be transferring more money to cover operating expenses from the money market, which is draining.

BUDGET: I have prepared a Budget draft, which includes the rate increase to \$70/per port and the increase from City of SF for water processing. This shows a profit for the fiscal year 2019-2020 of \$10,129.30. The net ordinary operating was \$1,609.60. The balance of income from interest income and finance charges. I have attached the estimate I used for flows.

FEMA: After attending the FEMA meeting on July 16, the potential reimbursement from them is \$57,935.32, as we have to carry 10% of the expenses. I am waiting to hear from our FEMA agent.

TAX ROLLS: I will be preparing the list for this and mailing notification. The preliminary list is attached.

Renner Sanitary District
Profit & Loss
July 2019

A

	<u>Jul 19</u>
Ordinary Income/Expense	
Income	
4060 · Regular Sewer Sales	24,589.00
4070 · Double Sewer Service/Duplexes	402.00
4071 · Nonresidential Sewer Service	3,194.00
Total Income	<u>28,185.00</u>
Cost of Goods Sold	
5000 · Water Processing-City of SF	29,052.90
5011 · COS-Electricity #1 (6319)	224.99
5012 · COS-Electricity #2 (7315)	138.43
5013 · COS-Electricity #3 (47492/16080)	131.12
5014 · COS-Electricity #4 (25775)	75.45
5015 · COS-Electricity #5 (47419)	75.13
5020 · COS - Fuel for Generators	389.59
Total COGS	<u>30,087.61</u>
Gross Profit	-1,902.61
Expense	
6120 · Bank Service Charges	23.95
6150 · Depreciation Expense	4,804.10
6250 · Postage and Delivery	165.00
6285 · Bookkeeping	2,570.63
6290 · Locates & Inspections	238.91
6310 · Generator Maintenance	2,591.60
6321 · Website	129.00
6325 · Meeting Expense	50.00
6336 · Lift Station Maint & Wet Well C	3,700.86
6337 · Emergency Response Expense	-2,814.31
6340 · Telephone - Regular Line	78.45
6390 · Internet	30.00
6630 · Professional Development	682.50
Total Expense	<u>12,250.69</u>
Net Ordinary Income	-14,153.30
Other Income/Expense	
Other Income	
7010 · Interest Income	12.53
7020 · Late Charges	1,870.85
7030 · Other Income	-0.10
Total Other Income	<u>1,883.28</u>
Net Other Income	<u>1,883.28</u>
Net Income	<u><u>-12,270.02</u></u>

NR


Renner Sanitary District
Balance Sheet
As of July 31, 2019

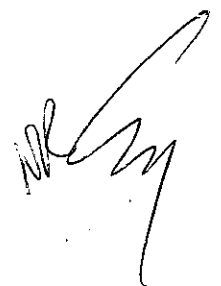
	<u>Jul 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 - Great Western	13,979.46
1020 - Great Western MM Reserve Acc	34,420.08
1195 - investments	
1044 - Great Western CD-Emergency	34,251.79
1047 - Great Western CD-3 Cash Reserve	86,512.75
1048 - Great Western-3 Mo Op Reserve	86,512.75
Total 1195 - Investments	<u>207,277.29</u>
Total Checking/Savings	255,676.83
Accounts Receivable	
1200 - Accounts Receivable	48,722.23
1210 - Accounts Receivable-Tax Assign	11,205.11
Total Accounts Receivable	<u>59,927.34</u>
Total Current Assets	315,604.17
Fixed Assets	
1500 - Sewer System	989,975.00
1505 - Repairs & Maintenance Project	32,846.90
1506 - Capitol Expenditure 2006-02	44,629.63
1507 - 2009 Repairs	25,800.00
1508 - 2015 Generator Project	128,349.00
1509 - Re-line Manholes/84th & Ashland	14,628.00
1510 - LS #1 Pumps/Motors 2010	19,183.71
1520 - New Pumps & Motors-2011	23,078.11
1525 - Grant/Loan Project-2012	105,367.04
1530 - Pipe Relining	9,890.00
1550 - Office Equipment	5,579.51
1601 - Lift Station #1-6319 N 10th	2,205.00
1602 - Lift Station #2-7315 N Cliff	2,205.00
1603 - Lift Station #3-47492 Berry Lan	2,205.00
1604 - Lift Station #4-25775 Lindburg	39,805.41
1605 - Lift Station #5-47419 258th St	2,205.00
1650 - Generator	13,000.00
1655 - 2004 & 2005 Kohler 33KW Gens	22,700.00
1660 - Alarm System	17,511.41
1700 - Accum. Depreciation	-1,103,476.52
Total Fixed Assets	<u>397,487.20</u>
TOTAL ASSETS	<u><u>713,091.37</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	49,797.11
Total Accounts Payable	49,797.11
Other Current Liabilities	
2100 - Payroll Liabilities	30.60
2700 - SDC Charges Due Sioux Falls	2,391.00
Total Other Current Liabilities	<u>2,421.60</u>
Total Current Liabilities	<u>52,218.71</u>
Total Liabilities	52,218.71
Equity	
3000 - Opening Bal Equity	534,940.15
3900 - Retained Earnings	290,358.75
Net Income	-164,426.24
Total Equity	<u>660,872.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>713,091.37</u></u>

Renner Sanitary District
Profit & Loss Budget Overview
November 2019 through October 2020

B

	<u>TOTAL</u>
	<u>Nov '19 - Oct 20</u>
Ordinary Income/Expense	
Income	
4060 · Regular Sewer Sales	308,280.00
4070 · Double Sewer Service/Duplexes	5,040.00
4071 · Nonresidential Sewer Service	39,480.00
Total Income	<u>352,800.00</u>
Cost of Goods Sold	
5000 · Water Processing-City of SF	138,600.00
5011 · COS-Electricity #1 (6319)	3,300.00
5012 · COS-Electricity #2 (7315)	2,400.00
5013 · COS-Electricity #3 (47492/16080)	1,620.00
5014 · COS-Electricity #4 (25775)	1,260.00
5015 · COS-Electricity #5 (47419)	1,140.00
5020 · COS - Fuel for Generators	600.00
Total COGS	<u>148,920.00</u>
Gross Profit	203,880.00
Expense	
6120 · Bank Service Charges	287.40
6150 · Depreciation Expense	57,648.00
6180 · Insurance	3,200.00
6250 · Postage and Delivery	2,160.00
6260 · Publication Fees	300.00
6270 · Accounting/Audit Fees	1,300.00
6280 · Legal Fees	300.00
6285 · Bookkeeping	31,800.00
6290 · Locates & Inspections	2,018.00
6310 · Generator Maintenance	2,556.00
6320 · Computer Repairs	180.00
6330 · Equipment Repairs	37,200.00
6335 · Maintenance Exp/Clean & Video	1,200.00
6336 · Lift Station Maint & Wet Well C	44,412.00
6337 · Emergency Response Expense	1,200.00
6340 · Telephone - Regular Line	948.00
6345 · Wireless Phones for Lift Statio	2,400.00
6390 · Internet	360.00
6500 · Supplies	180.00
6550 · Office Supplies	600.00
6560 · Payroll Taxes on Director Fees	225.00
6630 · Professional Development	8,400.00
6650 · Director Fees	2,880.00
6750 · Storage Fees-Casco	516.00
Total Expense	<u>202,270.40</u>
Net Ordinary Income	1,609.60
Other Income/Expense	
Other Income	
7010 · Interest Income	120.00
7020 · Late Charges	8,400.00
Total Other Income	<u>8,520.00</u>
Net Other Income	<u>8,520.00</u>
Net Income	<u>10,129.60</u>

Adopted 8-20-19
Judy Bellini, Treasurer



From: RAY PIERSON <raybop123@msn.com>
Sent: Tuesday, August 20, 2019 9:07 AM
To: Judy Peltier
Subject: August update

I spoke with Clyde from Hydro Klean and he said they are planning on getting that last manhole done next week. Water levels are down considerably the last month but when it rains it comes up quickly in the area of the hole they have dug so that has been happening often as we know.

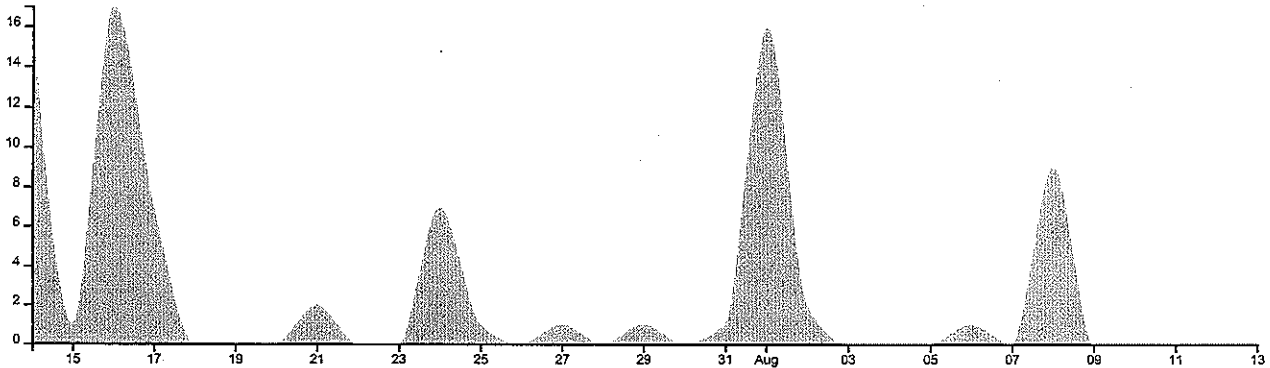
Infratrack is going to also be in the area doing those spot repairs and videoing those laterals next week, they tell me. I will be working closely with them on that.

Let me know when we need to analyze flows or rates and we can maybe have an executive meeting regarding the flows and rates before the board makes a decision.

Ray

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Ryan Shearer
ryan.shearer@townsquareinteractive.com
1 (980) 208-1656

