

unapproved Minutes
Renner Sanitary District
Regular Meeting
Mapleton Township Hall, 1pm
October 18, 2022

CALL TO ORDER:

For expediency and respect of everyone's time, all comments, or statements by presenters for agenda items will be 5-minute limit on each subject item. All others that may have questions or statements a 3-minute limit per subject item.

ROLL CALL: Acknowledgement of guests of the District:

Lori Jaspers, Paul Schloe, Ray Peirson, Natasha Jensen

Erick Anderson

A majority of Trustees is required for a meeting and action on a voted item.

MINUTES of **September 2022** meeting

Motion to approve and authorize president to sign and place in the records.

Motion to approve: 1st Doug 2nd Nancy Pass X Fail

Nancy Rasmussen

Erick Anderson

AGENDA:

Motion to approve: 1st Doug 2nd Nancy Pass x Fail

Erick Anderson

FINANCIAL REPORT:

as submitted by **Judy Peltier: Treasurer**

A. Financial Reports review

Motion to approve: 1st Doug 2nd Nancy Pass x Fail

B. Review 2023 proposed budget and **move for Final adoption:**

C. **Motion** to approve: 1st Nancy 2nd Doug Pass X Fail

REPORT of ACTIVITIES:

Review and authorize payments, signing of checks: **Completed**

Board

CLERK REPORT:

Roger Scheibe

- Notice from Small Claims Court of lawsuit by Calvin Plienis, for \$276.45 that he paid for sump pump assessment and wants it returned. **Update:** I submitted Counterclaim suit for remainder \$750 plus court costs, date set at Dec 21, 2022 for hearing.
- Letter sent to Vlad Njornik that he is in compliance with no sump pump and is eligible of the opt out of \$1000 assessment
- Insurance claims for back ups at two locations denied and submitted to PMS Lift Station Operations and Maintenance for action to protect RSD due to error on contractor's part. **Update** as SDPP is reviewing sensor's not working properly and possibly some fault of District. This was shared today with Paul Schloe. Paul Schloe was present and stated he has contacted an attorney and had no correspondence from RSD or Insurance adjuster from SDPAA (Wade Eastman.) Roger was to follow up and get back to Mr Schloe on status.

Old Business:

A. No petitions requested as of today for filling Doug D position as a clerk for 3 yr term

New Business:

A. Review contract proposals for clerk, engineer consultant and bookkeeper positions.

Roger recommended to the board to go into executive session to discuss all three proposals due to it being a personnel matter with two separate proposals submitted for the treasurer contract. Recommended to the board they can ask either applicant to come in and answer questions if they wanted. Then return with a vote for action as they desired.

Judy Peltier, current treasurer stood up without being recognized by the chair and said this should all be public information, then provided detailed numbers of her proposal compared to the other applicant, Natasha Jensen. After she was done then board member Nancy Rasmussen requested Natasha Jensen to provide anything or comments.

Board announced they were going into executive session for review of personnel matters. They went into executive session and returned with an announcement that Judy P was awarded her contract of \$80/hr, or approximately \$37,979.49 that included a 25% increase from last FY. The proposal by Natasha Jensen was a flat contract of \$33,000 a \$4,979.49 difference based on 2023 adopted budget numbers. Board awarded Roger S the clerk contract for \$55/hr approx. \$9100/yr and Ray Pierson awarded the engineering consultant contract at \$80/hr approx. \$6000/yr, both at the same rate as past year.

Ray update on activities :

Ray

B. Proposal for the Sewer maps for the district with sewer mains, force mains and manholes.

Ray explained and submitted a proposal for \$3787.25 bid for updated sewer maps:

Motion to approve: 1st Doug 2nd Nancy Pass x Fail

C. We currently are at 426 ports, 326 customers including nonresidential.

Next regular meeting and annual meeting is scheduled for November15, 2022, Tuesday at 1:00 PM at the Mapleton Township Hall:

Other business: Board requested of treasurer, a job description written up for the treasurer position, copies of treasurer's invoice and the treasurer's report at least three days in advance of the board meetings for their review, starting the November meeting.

ADJOURN:

Erick A.

Motion to approve: 1st Erick 2nd Doug Pass x Fail Erick A. adjourns meeting at 2:30 pm.

Erick Anderson (2024)

Doug Dykstra (2022)

Nancy Rasmussen (2023)

Roger Scheibe- Clerk

See below

**TREASURER'S REPORT
September 20, 2022**

FINANCIALS REPORTS: The profit and loss for August shows a loss of \$3,477.97. We had an additional expense for generator fuel and maintenance of \$2,641.67. We refunded a permit of \$2,400 and rebill Renner Smokhouse permit due to a size change of water meter.

We had actual flows of 55,129 gpd of in August.

BANK BALANCES:

Regular Checking Balance \$63,337.11

DENR Checking Balance \$123,796.95

Money Market Balance

cash wise

Unallocated Reserve \$159,920.31

Regarding the Drainage Project, we billed \$67,000 for **CHECKING ACCOUNT FOR DENR Consolidated Sanitary & Storm Sewer Improvement Project:** I have transferred the charge billed for each port to the new checking account. The total for August was \$5,040, with the addition of 1 commercial port for Minnehaha County Conservation District.

A Regarding the Drainage Project permits, we billed \$67,000 in April, 2021, an additional \$1,000 in May, and a deletion of \$1,000 in June and a credit in August for Scott Oberloh (per Roger). We have \$9,000.00 still outstanding. No payment were received in August, 2022.

Notice 8/11/22

No information regarding billing date for the following: Angela Cody, Renner Locker Smokehouse, and SECOG. Minnehaha County Conservation District moved to billing status from permit as of August 1, 2022.

*- Acct
- Address
- phone
- map where
- they make
info*

Presentation of Contract for Peltier Enterprises services for 2022-2023.

Presentation of Budget for 2022-2023, First Reading, shows a loss of \$79,012.74. As we all know, the flows we experience play a big part in our bottom line. It's always a guess when we budget, what those flows will be. We will be using a large part of our reserves in the money market account to accomplish what is proposed. This Budget is presented knowing that we will have to do a review in the Spring, 2023 to see if a rate increase will be necessary.

Tax Roll Assignment: Letters were mailed on September 1, as instructed in the SD Code, to the district members on the list for the totals as listed. Please remember that this information is confidential. This will be submitted to the County Auditor's Office on October 1, unless payment is received by the listed members.

E 8/20/22